

HANDBOOK FOR CONTEST JUDGES

33rdAnnual Career Fair & Training Conference

April 4-7, 2018
Sheraton Greensboro at Four Seasons
Greensboro, North Carolina



Thank you for your interest and willingness to serve as a judge at the MANRRS Conference. We look forward to a great Conference! The purpose of this Handbook is to provide you with detailed instructions for judging the contests, on-site information and set expectations prior to your arrival. Without you, these competitions would not be a success and we are grateful for your time and participation.

HOTEL INFORMATION:

Sheraton Greensboro at Four Seasons 3121 W Gate City Blvd. Greensboro, North Carolina

CONTACT INFORMATION:

2018 CONTEST	SUPERINTENDENTS
Chapter of the Year Contest	Undergraduate Written Essay Contest
Carlos Ortiz	Taquila Monroe
USDA NIFA	
Email: <u>csortizm@gmail.com</u>	E-mail: tqgibbs@live.com
Undergraduate Oral Research Contest – Division I –	Graduate Oral Research Contest- Division I Biological,
Biological, Chemical, and Physical Sciences	Chemical, and Physical Sciences
Candiss Williams, Ph.D.	Jodi Powell-Williams, Ph.D.
USDA NRCS	USDA NIFA
E-mail: <u>candiss.williams@lin.usda.gov</u>	Email: <u>jwilliams@nifa.usda.gov</u>
Undergraduate Oral Research Contest – Division II -	Graduate Oral Research Contest –
Education, Social Sciences, and Business	Division II - Education, Social Sciences, and Business
Natasha Saunders, M.S.	Lorraine Weatherspoon, Ph.D.
Virginia Tech	Michigan State University
E-mail: <u>natasha.saunders@uky.edu</u>	E-mail: weathe43@anr.msu.edu
Undergraduate Poster Research Contest	
Dedrick Davis, Ph.D.	Research Discussion Contest
Alabama A&M University	Ken Jones, Ph.D.
E-mail: <u>dedrick.davis@aamu.edu</u>	University of Kentucky
Graduate Poster Research Contest	Email: <u>kenrjones@uky.edu</u>
Colmore Christian, Ph.D.	
Alabama A&M University	
E-mail: <u>colmore.christian@aamu.edu</u>	
Business Pitch Contest	Impromptu Speaking Contest
Jeremy Adamson	Robert Flores, Ph.D.
DowDuPont	Cal Poly, San Luis Obispo
E-mail: <u>jladamson@dow.com</u>	E-mail: rflores@calpoly.edu
Undergraduate Public Speaking Contest	Elevator Speech Contest
Wash Jones, Ph.D.	Ryan Locke
Prairie View A&M University,	Bayer
E-mail: <u>wajones@pvamu.edu</u>	E-mail: ryan.locke@bayer.com
MANRRS Bowl	Agriculture & Science Photography Contest
Freddrianna McElveen	Ashantae Smith
Tuskegee School of Veterinary Science	MANRRS
Email: briellemcelveen@gmail.com	E-mail: ashantae.smith@manrrs.org



GENERAL EXPECTATIONS:

Each Superintendent must be registered and checked-in for the Conference. The Registration Desk will be open from 5:00 pm – 8:30 pm on Wednesday, April 4th, 8:00 am – 5:30 pm on Thursday, April 5th, and throughout the remainder of the Conference to process your registration.

- Receive contest materials and confirm receipt with contest participants and advisors;
- Correspond with participants and judges;
- Participate in pre-conference conference calls and meetings; and
- Coordinate on-site competition.

Once the competition has concluded, contest superintendents are required to complete the Payment Vouchers for the contest winners and Contest Winners Announcement Form to the Registration Desk by **4:00 PM**, **April 6th**, in order to award monetary awards and certificates during the Contest Award Ceremony the following day.

- Seek feedback from judges on each participant's presentation.
- For the **Written Essay Contest**, judges should track corrections and changes made to essay.

REGISTRATION DESK (required):

- We will leave Superintendent Packets at the registration desk for your pick-up. We will label packets with your name and contest. Please pick-up no later than Thursday, April 5th, by 4:30 PM. The packet will contain all necessary paperwork needed to distribute and return to the registration desk.
 - o Contest On-Site Information
 - o Room location
 - Contest Forms
 - Scoresheets
- Judges may check-in here for any last minute Schedule adjustments.

TIMELINE:

Contest Deadline	January 31, 2018
National Office send list to Contest Superintendents	February 2, 2018
Superintendents send entries to judges National Office send message to contest participants	February 5, 2018
Superintendents send confirmation message to contest participants	February 7, 2018
Superintendents send reminder message to contest judges	February 16, 2018
Judging Ends – Scores due back to Contest Superintendents by COB	February 23, 2018
Notify Contest Participants of final status	February 26-27, 2018
Registration fees increase	February 28, 2018
Forward contest schedule and confirmation to judges and contest participants	March 16, 2018

Updated: January 2018



2018 National Competition Schedule

CONTEST	DAY / TIME
Written Essay Contest	Pre-Conference
Chapter of the Year Contest	Thursday, April 5 8:00 PM – 10:30 PM
Public Speaking Contest	Thursday, April 5 8:00 PM – 10:30 PM
MANRRS Bowl (Preliminary Round)	Thursday, April 5 8:00 PM – 10:30 PM
Impromptu Speaking Contest	Friday, April 6 8:00 AM-10:30 AM
Undergraduate & Graduate Research Poster Contest Division I & Division II	Friday, April 6 8:00 AM-10:30 AM
Undergraduate Oral Research Contest - Division I	Friday, April 6 8:00 AM-10:30 AM
Undergraduate Oral Research Contest - Division II	Friday, April 6 8:00 AM-10:30 AM
Graduate Oral Research Contest - Division I	Friday, April 6 8:00 AM-10:30 AM
Graduate Oral Research Contest - Division II	Friday, April 6 8:00 AM-10:30 AM
Research Discussion Contest	Friday, April 6 8:00 AM-10:30 AM
Elevator Speech Contest Sponsored by Bayer	Friday, April 6 8:00 AM-10:30 AM
MANRRS Business Pitch Contest	Friday, April 6 1:30 PM- 3:30 PM
Biological Sciences Oral Research Symposium	Friday, April 6 1:30 PM - 3:30 PM
Social Sciences Oral Research Symposium	Friday, April 6 1:30 PM – 3:30 PM
MANRRS Bowl (Semi-Final Round)	Friday, March 31, 2017 1:30 PM - 4:00 PM
MANRRS Bowl (Final Round)	Saturday, April 7 12:30 PM – 1:00 PM



CONTEST DESCRIPTIONS

• CHAPTER OF THE YEAR

o (3-5) Preliminary Judges & (3-5) Finals Judges

The MANRRS Chapter of the Year Award (COYA) contest was designed to promote and encourage leadership development for the members of the local chapters. Such development should further the goals and objectives of the National Society, as well as promote professional growth among its members.

REQUIREMENTS FOR JUDGING:

- ➤ Any working professional from a sponsoring organization
- At minimum, professional must possess a B.S. from any discipline
- ➤ Two sets of judges will be required. Participants to judge the final competition will be appointed

IMPROMPTU SPEAKING CONTEST

o (3-5) Judges & (2) Timekeepers

This contest provides an opportunity for **graduate and undergraduate** students to gain experience in expressing themselves orally before an audience.

REQUIREMENTS FOR JUDGING:

- The individual must be a working Professional;
- At a minimum, the professional must possess a B.S. in any discipline;
- ➤ The judge should possess strong writing, editing, and oral presentation skills; and preferably
- The judge should have previous public speaking experience.

• UNDERGRADUATE AND GRADUATE ORAL RESEARCH CONTEST

o (3-5) UG OR I Judges, (3-5) UG OR II Judges, (3-5) GR OR I Judges & (3-5) GR OR II Judges

These sessions provide opportunities for undergraduate and graduate students to gain experience in orally presenting their research before an audience. The student's faculty research advisor must certify that the research is the work of the presenter.

These sessions provide an opportunity for undergraduate and graduate students to gain experience and exposure before an audience, while highlighting their research.



REQUIREMENTS FOR JUDGING:

- ➤ Division I Biological, Chemical and Physical Sciences
 - o Individual must be a working Professional
 - o At minimum, professional must have a M.S. in the field of biology, chemistry, physical science or related fields
 - o Preferably someone who is currently conducting research
- ➤ Division II Education, Social Sciences and Business
 - o Individual must be a working Professional
 - O At minimum, professional must have a M.S. in the field of education, social science, business or related fields
 - o Preferably someone who is currently conducting research

• UNDERGRADUATE AND GRADUATE RESEARCH POSTER CONTEST

o (3-5) Judges for Graduate division & (3-5) Judges for Undergraduate division

This contest provides an opportunity for undergraduate and graduate students to gain experience in presenting their research in a poster form before an audience. The student's faculty research advisor must certify that the research is the work of the presenter. Posters can be entered as "Competitive" or "Noncompetitive." Ph.D. candidates are required to submit their entries as noncompetitive.

REQUIREMENTS FOR JUDGING:

- ➤ Individual must be a working Professional
- At minimum, professional must have a M.S. in the field of biology, chemistry, physical science, education, social science, business or related fields
- > Preferably someone who is currently conducting research

WRITTEN ESSAY CONTEST

o (3-5) *Judges*

This contest provides an opportunity for **undergraduate** students to gain experience in expressing themselves, through writing. Essays will be judged and the winners selected, **prior** to the National Contest.

REQUIREMENTS FOR JUDGING:

- ➤ Individual must be a working Professional
- At minimum, the professional must possess a B.S. from any discipline
- > Strong writing and editing skills



• UNDERGRADUATE PUBLIC SPEAKING CONTEST

o (3-5) Judges & (2) Timekeepers

This contest provides an opportunity for **undergraduate** students to gain experience in expressing themselves orally before an audience.

REQUIREMENTS FOR JUDGING:

- > Individual must be a working Professional
- > At minimum, professional must possess a B.S. from any discipline
- > Strong writing, editing skills and oral presentation skills
- Preferably someone with previous public speaking experience

The judges will be furnished with copies of the contestants' speeches, prior to the conference. The judges will score the essay based on content related to the topic, writing style, opening paragraph, organization and logic, clarity of expression, and use of references.

A contestant needs to score a minimum of 80 points on his/her essay to be considered for the final round. A committee will select six finalists from the pool of contestants scoring more than 80 points on their essay.

Judges shall return their preliminary scores to the Contest Superintendent by February 23, 2018.

Contestants will be notified, by **February 26-27, 2018**, if they have qualified to compete at the National Training Conference and Career Fair. Professional members shall conduct the final round of judging at the National Training Conference and Career Fair.

RESEARCH DISCUSSION CONTEST

o (3-5) Judges, (1) Timekeeper & (1) Moderator

This contest is for **undergraduate** and **graduate** students and it focuses on improving the students' interactive communication skills. Its aim is to prepare students to effectively communicate in the work place and in leadership and management positions.

REQUIREMENTS FOR JUDGING:

- The individual must be a working Professional;
- At a minimum, judges and moderators must possess a M.S. in the field of biology, chemistry, physical science, education, social science, business or related fields; and preferably,
- ➤ Preferably, the professional is currently conducting research

Note: No degree is required for the scorekeeper



Contest Deadline: March 1, 2018

Jr. MANRRS WRITTEN ESSAY CONTEST

o (3-5) *Judges*

This contest provides an opportunity for **undergraduate** students to gain experience in expressing themselves, through writing. Essays will be judged and the winners selected, **prior** to the National Contest.

REQUIREMENTS FOR JUDGING:

- ➤ Individual must be a working Professional
- At minimum, the professional must possess a B.S. from any discipline
- > Strong writing and editing skills

• Jr. MANRRS PUBLIC SPEAKING CONTEST

o (3-5) Judges & (2) Timekeepers

This contest provides an opportunity for **undergraduate** students to gain experience in expressing themselves orally before an audience.

REQUIREMENTS FOR JUDGING:

- ➤ Individual must be a working Professional
- At minimum, professional must possess a B.S. from any discipline
- > Strong writing, editing skills and oral presentation skills
- > Preferably someone with previous public speaking experience

• JR. MANRRS IMPROMPTU SPEAKING CONTEST

o (3-5) Judges & (2) Timekeepers

This contest provides an opportunity for **high school** students to gain experience in expressing themselves or ally before an audience.

REQUIREMENTS FOR JUDGING:

- ➤ The individual must be a working Professional or Collegiate Student (Jr. & Above);
- At a minimum, the professional must possess a B.S. in any discipline;
- > The judge should possess strong writing, editing, and oral presentation skills; and preferably
- > The judge should have previous public speaking experience



UNDERGRADUATE AND GRADUATE ORAL RESEARCH CONTEST

SCORE SHEET FOR WRITTEN ABSTRACTS

Contest:	Participant:		
Written abstracts should be judged on the basis following criteria using a 0-50 scale:	s of the	Maximum Points	Points Received
Mechanics.		1 Omes	Received
The abstract contains proper spelling, gramma sentences, syntax, diction, and is readable. Formatting guidelines followed	r, complete	10	
Introduction.		10	
The abstract briefly states the subject of invest purpose of project and its context.	igation	10	
Methods. The abstract identifies how the problem was st defines all jargon or acronyms.	udied and	10	
Results. The abstract has provided an explanation of wild discovered or produced using concise and spec		10	
Conclusion. The abstract interprets the results, evaluates where the project, and defines the context with the context with the project.		10	
Total Possible Points		50	
Judge's Comments:			



Contest:

HANDBOOK for CONTEST JUDGES

UNDERGRADUATE AND GRADUATE POSTER RESEARCH CONTEST

Participant:

PRELIMINARY SCORE SHEET FOR WRITTEN ABSTRACTS & POSTER PRESENTATION

Points 10 10 10 10	Received
10 10	
10	
10	
10	
10	
10	
	
10	
10	
10	
10	
10	
10	
10	
10	
	10 10 10 10 10 10

Judge's Comments:



WRITTEN ESSAY CONTEST

SCORE SHEET FOR WRITTEN ESSAYS

Participant: Written essays should be judged on the basis of the Maximum **Points** following criteria with a 100 point scale: Received **Points** CONTENT RELATED TO TOPIC Content related to topic includes the appropriateness of the essay's content to the topic selected and the extent to which 15 the author addressed the topic selected. STYLE Style includes the adherence to the rules of style listed in the 10 Rules for Essay Preparation and Submission. OPENING PARAGRAPH Opening paragraph includes how well the opening catches the attention of the reader and how it leads into the body of 10 the essay. ORGANIZATION AND LOGIC Organization and logic includes the organization of the content, unity of thought, logical development, language 30 used, sentence structure, accomplishment of purpose/ conclusions, and material related to subtopic. **CLARITY OF EXPRESSION** Clarity of expression includes the clarity and conciseness of writing; conveyance of thought and meaning; the extent to **30** which the essay was interesting, understandable, convincing, enjoyable, and held the reader's attention. **USE OF REFERENCES** Use of references includes the importance and appropriateness of the references, suitability of the material 5 used, and the accuracy of the statements included. **Total Possible Points** 100 **Judge's Comments:**



PUBLIC SPEAKING CONTEST

SCORE SHEET FOR WRITTEN & ORAL PRESENTATION

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WRITTEN PRESENTATION

A contestant needs to score a minimum of 80 points on his/her essay to be considered for the final round. A committee will select six finalists from the pool of contestants scoring more than 80 points on their essay.

more than 80 points on their essay.	poor or conte	stants scoring
	Maximum Points	Points Received
CONTENT RELATED TO TOPIC		
Content related to topic includes the appropriateness of the		
essay's content to the topic selected and the extent to which the	10	
author addressed the topic selected.		
STYLE		
Style includes the adherence to the rules of style listed in the	10	
Rules for Essay Preparation and Submission.		
<u>OPENING PARAGRAPH</u>		
Opening paragraph includes how well the opening catches the		
attention of the reader and how it leads into the body of the essay.	10	
ORGANIZATION AND LOGIC		
Organization and logic includes the organization of the content,		
unity of thought, logical development, language used, sentence	30	
structure, accomplishment of purpose/conclusions, and material		
related to subtopic.		
<u>CLARITY OF EXPRESSION</u>		
Clarity of expression includes the clarity and conciseness of		
writing; conveyance of thought and meaning; the extent to which	30	
the essay was interesting, understandable, convincing, enjoyable,		
and held the reader's attention.		
<u>USE OF REFERENCES</u>		
Use of references includes the importance and appropriateness of		
the references, suitability of the material used, and the accuracy	10	
of the statements included.		
Total Possible Points	100	
Contestant Rank:	100	
Judge's Comments:		

Updated: January 2018



CHAPTER OF THE YEAR CONTEST – REGIONAL

See enclosed



CHAPTER OF THE YEAR CONTEST - FINAL

Participant:		
ORAL PRESENTATION		
Judges will score the contestants on the delivery of their speed	ches Each con	testant shall
be scored based on his/her ability to respond to the questions a		
the response.	and the percer	ca quanty of
the response.	Maximum	Points
	Points	Received
POWER OF EXPRESSION		
Power of expression includes: fluency, emphasis, directness,		
sincerity, communicative ability, conveyance of thought and	30	
meaning.		
<u>VOICE</u>		
Voice includes: quality, pitch, articulation, pronunciation, force.	10	<u> </u>
STAGE PRESENCE		
Stage presence includes: personal appearance, poise and body	30	
posture, attitude, confidence, personality, and ease before the		
audience.		
GENERAL EFFECT	4 =	
General effect includes: extent to which the speech was	15	
interesting, understandable, convincing, pleasing, and held the attention of the audience; and provided evidence of purpose.		
RESPONSE TO QUESTIONS		
General effect includes: extent to which the speech was	15	
interesting, understandable, convincing, pleasing, and held the	13	
attention of the audience; and provided evidence of purpose.		
Total Possible Points	100	
Deduction for exceeding		
	Ü	
Total Possible Points	100	
Cumulative Points	200	
When all contestants have finished speaking, each judge, without		
consultation, will total the scores and provide a ranking $(1 = \text{first place}, 2 = \text{second place}, \text{ etc.})$. Then, the scores will be given to the Contest		
Superintendent, who will consult the timekeepers' records, to determine		
the final ranking of the contestants. In the case of a tie, the contestant,		
who has the highest grand total, shall be rated higher.		
Final Contestant Rank:		
Judge's Comments:		



NATIONAL RESEARCH DISCUSSION CONTEST

SCORE SHEET FOR WRITTEN PORTION

Participant:		
WRITTEN PRESENTATION		
Preliminary judges will score the essays and select five to twe	lve speakers f	rom the pool
of essay contestants.	_	_
	Maximum	Points
	Points	Received
CONTENT RELATED TO TOPIC		
Content related to topic includes the appropriateness of the		
essay's content to the topic selected and the extent to which the	30	
author addressed the topic selected.		
OPENING PARAGRAPH		
Opening paragraph includes how well the opening catches the		
attention of the reader and how it leads into the body of the essay.	15	
ORGANIZATION AND LOGIC		
Organization and logic includes the organization of the content,		
unity of thought, logical development, language used, sentence	30	
structure, accomplishment of purpose/ conclusions, and material		
related to subtopic.		
CLARITY OF EXPRESSION		
Clarity of expression includes the clarity and conciseness of		
writing; conveyance of thought and meaning; the extent to which	10	
the essay was interesting, understandable, convincing, enjoyable,		
and held the reader's attention.		
CLOSING PARAGRAPH		
Closing paragraph includes how well the closing summarizes the		
writer's information and how it ties the content of the essay	15	
together.		
Total Possible Points	100	
Contestant Rank:		
Judge's Comments:		



$\frac{NATIONAL\ IMPROMPTU\ PUBLIC\ SPEAKING\ CONTEST}{Judge's\ Score\ Sheet}$

JUDGE'S SCORE SHEET: Name:		
Cluster:	Date:	_

ITEMS TO BE SCORED					SPEAK	TFRS.					
TIEMS TO BE SCORED		#1	#2	#3	#4	#5	#6	#7	#8	#9	#10
A. Knowledge of Subject	15										
B. Organization of Material	20										
C. Power of Expression	15										
D. Voice	10										
E Stage Presence	15										
F. General Effect	10										
G. Response to Questions	15										
TOTAL POINTS: 100											
LESS TIME 1 PT./ DEDUCTIONS SECOND											
TOTAL SCORE: (NET)											
RANKING:											



Judging Criteria

Each criteria is worth a total of 10 points with a maximum score of 60

- Presentation
 - General Appearance, Posture, Enthusiasm
- Voice
 - Projection, Control, Volume, Clarity
- Language
 - Articulation, Grammar
- Organization
 - Structure, Order
- Style
 - Demeanor, Confidence
- Content
 - Value, Effectiveness, Appropriateness

The regional winner will be required to perform his/her speech during the cluster award ceremony.

Elevator Speech Contest Judge's Score Sheet

ELEVATOR SPEECH CONTEST

ITEMS TO BE SCORED		SPEAKERS:									
		#1	#2	#3	#4	#5	#6	#7	#8	#9	#10
A. Presentation	10										
B. Voice	5										
C. Language	10										
D. Organization	10										
E. Style	5										
F. Content	10										
TOTAL POINTS: 50											
LESS TIME 1 PT./ DEDUCTIONS SECOND											
TOTAL SCORE: (NET)											
RANKING:											



SAMPLE OF PRESENTATION SCHEDULE

2017 MANRRS Graduate Oral Research Division I ContestTentative Schedule

Presentation Time	Contestant's Name	University	Title
A.M.			
10:35 - 10:45	Stephen Ahern	Texas A&M Univ.	BACTERIOPHAGES OF XYLELLA: A
			POTENTIAL BIOCONTROL
10:50 – 11:00	Miniayah T. DeBruce	North Carolina State	THE EFFECT OF MOISTURE CONTENT
	-	Univ.	ON PHYSICAL CHARACTERISTICS,
			STORAGE QUALITY AND SENSORY
			ATTRIBUTES OF OIL ROASTED
			PEANUTS
11:05 – 11:15	Sonia Y. Del Rio	Texas A&M Univ.	MICRODIESEL: A NOVEL BIOENERGY
			PLATFORM
11:20 – 11:30	Fernando Solorzano	New Mexico State	REGULATION OF GLUTAMINE
		University	SYNTHETASE IN SENESCING LEAVES
11:35 – 11:45	Matthew L. Sifuentes	Texas A&M	DIET OF THREE SUNFISH SPECIES AND
		University	MACROINVERTEBRATES ASSOCIATED
			WITH VEGETATION IN LAKE CONROE,
			TX BEFORE AND AFTER
			INTRODUCTION OF GRASS CARP
	LUNC	CH BREAK; resume at 1	1:00 p.m.
P.M.			
1:00 – 1:10	Iris Duarte	Texas A&M	CHARACTERIZATION OF A BROAD
		University	HOST RANGE HIGH MOLECULAR
			WEIGHT BACTERIOCIN FROM
			BURKHOLDERIA CENOCEPACIA
1:15 – 1:25	Chellani S. Hathorn	North Carolina State	FLAVOR AND INCREASED
		Univ.	ANTIOXIDANT CAPACITY OF PEANUT
			PASTE SUPPLEMENTED WITH PEANUT
			SEED COAT
1:30 – 1:40	Christopher	Texas A&M	SPATIAL SPREAD OF A CATTLE HERD
	Cheleuitte-Nieves	University	AS A FUNCTION OF PERIOD OF DAY,
			SEASON, AND ACTIVITY IN A SEMI-
			ARID RANGELAND IN SOUTH TEXAS,
			USA
1:45 – 1:55	Wanida Lewis	North Carolina State	EXTRACTION, CHARACTERIZATION
		Univ.	AND ANALYSIS OF PROCYANIDINS OF
			MUSCADINE GRAPE SEEDS
ETC.	ETC.	ETC.	ETC.
END OF CONTEST			
Judges Deliberate; Winners will be announced at the Awards' Luncheon on Saturday, March 31, 2017			