



USDA Forest Service Resource Assistant Program

Position. Apprentice Appraiser

Duration. 8 Month Fellowship (32 weeks): Starting July 2024 through February 2025 (dates are dependent upon the start date).

Location. Washington Office, detached to Northern Regional Office (R1), 26 Fort Missoula Road Missoula, MT 59803

Reports To. Washington Office Chief Appraiser through Region 1 Regional Appraiser

Job Overview

The position will be a support position for the appraisal staff, assisting Forest Service Review Appraisers with market research and analysis. The apprentice will assist in all aspects of the appraisal process, from initial assignment acceptance, subject and market research, the appraisal process, appraisal report writing, and the review process. The position will assist the apprentice in pursuing a General Certification and eventual accreditation.

This is a Washington Office position with a detached duty station in Region 1, where appraisal support will focus on assignments located in Idaho and Montana. The apprentice will work with the Chief Appraiser, Regional Appraiser and the Senior Review Appraiser staff.

Responsibilities and Duties

- Applicant must be self-motivated and able to complete projects independently.
- Applicant must be able to research data, contacting market participants to confirm sales, inquire on market trends, etc.
- Applicant must be able to write clearly and professionally.
- Applicant must be able to learn the functions of a financial calculator.
- Travel to inspect subject and comparable properties is required but will be minimal and likely include no overnight stays.

Qualifications

- The applicant should have a career goal of becoming a General Certified appraiser.
- The applicant must have a 4-year degree or be actively in the process of acquiring one.
- Applicant must be detail oriented and able to learn quickly.
- The appraisal profession is a customer service-oriented profession, and a work history of providing quality customer service is a plus.
- Excellent spoken and written communication skills are required.
- The appraisal profession requires exceptional ethics and an acceptance of continuous, ongoing education.



Minimum Requirements

- Completion of 2 years at an accredited university, an Associate's degree, or higher
- US citizenship or permanent residency. RAs must undergo a government background check if selected.
- Participation in US Forest Service Orientation Training scheduled for June 2024